



SALES FORM

Name _____
 Company Name _____
 Address _____ City _____
 State _____ Zip Code _____ Phone _____

Check Amounts Requested:

Printed Check Number:

_____ x \$10.00=\$ _____	_____ to _____
_____ x \$15.00=\$ _____	_____ to _____
_____ x \$20.00=\$ _____	_____ to _____
_____ x \$25.00=\$ _____	_____ to _____
_____ x \$30.00=\$ _____	_____ to _____

Total # of Checks: _____ Total Payment Due: _____

Staff Use Only:

Cash Check Credit

Date Ordered: _____	Purchase amount _____	Check # _____
Ordered by: _____	Credit Card # _____	
Email Order <input type="checkbox"/>	Exp. Date (m) _____ (yr) _____	Security code _____
Phone Order <input type="checkbox"/>	Street Address _____	
Walk-in Order <input type="checkbox"/>	Zip Code _____	
	Email _____	

Special Instructions:

Have this form signed by person picking up the checks.

 Signature Date

Please complete the order form above and return it via email to Dyan Roberson at dyan@newtonchamberks.org, or deliver it to the Chamber office at

500 N Main, Suite 101
Newton, KS 67114

Please remember that we will need to receive your order at least 1 business day before checks are needed.

If you have any questions, please call our office at (316) 283-2560.



NEWTON AREA
CHAMBER *of* COMMERCE